

## CONSENT TO THE PROCESSING OF PERSONAL DATA

Pursuant to Article 5 and paragraph 1 of Article 8 of the Law of the Republic of Belarus dated 7 May 2021 No. 99-Z “On Personal Data Protection” (the “Law”), I hereby give my consent to Limited Liability Company “VFS BY”, 220006, Belarus, Minsk, 6 Bobruiskaya Street, premises 7 (the “Operator”), to process my special personal data:

Purpose of Processing	List of Personal Data	Consent Period
Carrying out the automated identity verification process, which forms part of the appointment-booking process for the submission of documents to obtain a visa	Facial image obtained from the passport; photograph taken in real time; date and time of verification; verification status; device IP address; session identifier; status; number of attempts; confidence score	Until the date of submission of documents to obtain a visa

### List of actions involving personal data for which consent is granted; general description of the methods used to process personal data

During the verification process, the facial image obtained from your passport is automatically matched against your photograph taken in real time. Your special (biometric) personal data will be processed in order to ensure that the appointment booking for the submission of documents to obtain a visa through VFS is in fact made by you and not by someone else impersonating you.

The processing of personal data is carried out using automation tools and includes collection, analysis, systematisation, receipt, use, storage, transfer, and deletion. Personal data shall not be disseminated.

The personal data of data subjects are transferred, for storage purposes, to the territory of a foreign state in which an adequate level of protection of the rights of personal data subjects is ensured (the Federal Republic of Germany). The organisation responsible for the storage of personal data is VF Worldwide Holdings Ltd. (Unit No: 1804-A, Preatoni Tower, Plot No: JLT-PH1-L2A, Jumeirah Lakes Towers, Dubai, UAE).

To protect personal data, the Operator implements a set of technical measures, establishes differentiated access by the Operator’s employees to personal data, and carries out internal monitoring of the processing of personal data in order to prevent unlawful acts in relation to personal data.

*The processing of special personal data is permitted with the consent of the personal data subject. If you refuse to grant the Operator consent to the processing of personal data, the Operator shall be entitled to refuse to provide services (perform the engagement).*

**By consenting to the processing of personal data, you also confirm that your rights related to the processing of personal data, the mechanism for exercising those rights, and the consequences of granting or refusing to grant such consent have been explained to you.**

## NOTICE

### **on the explanation of rights related to the processing of personal data and the mechanism for exercising them**

We hereby explain that you, as a personal data subject, are entitled at any time, without giving reasons, to:

**1. Withdraw your consent to the processing of personal data** by sending the Operator (VFS BY LLC) a written request containing your full name, residential address (or place of stay), date of birth, identification number, a statement of the substance of your claims as a personal data subject, and your personal signature.

The Operator must, within fifteen days of receipt of your application, cease the processing of personal data, delete such personal data, and notify the personal data subject accordingly. Where deletion of personal data is technically impossible, the Operator must cease processing, anonymise or block the data, and notify you accordingly within the same period.

**2. Obtain information relating to the processing of your personal data** including: the name and location of the Operator; confirmation that personal data are being processed by the Operator (or an authorised person); the personal data held by the Operator and the source from which they were obtained; the legal grounds and purposes for the processing of personal data; the period for which your consent was granted; and the name and location of the structural subdivision (or person) authorised to process the data.

The Operator must, within five business days of receipt of the relevant application, provide you with the information in an accessible form or notify you of the reasons for refusing to provide it. Such information shall be provided free of charge.

**3. Require the Operator to amend your personal data** if the personal data are incomplete, outdated, or inaccurate. For that purpose, you shall submit to the Operator an application together with the relevant documents and/or duly certified copies thereof confirming the need to amend the personal data.

The Operator must, within fifteen days, make the relevant amendments to your personal data and notify you accordingly, or notify you of the reasons for refusing to make such amendments.

**4. Obtain from the Operator information on the disclosure of your personal data to third parties** free of charge once per calendar year.

The Operator must, within fifteen days of receipt of the relevant application, provide information as to which of your personal data were disclosed and to whom during the year preceding the date of the application, or notify you of the reasons for refusal.

**5. Require the Operator, free of charge, to cease processing your personal data** including deleting them, where there are no grounds for the processing of personal data. To exercise this right, you must submit an application to the Operator.

The Operator must, within fifteen days of receipt of your application, cease processing the personal data and delete them, and notify you accordingly. Where deletion of personal data is technically impossible, the Operator must take measures to prevent any further processing of the personal data, including blocking them, and notify you accordingly within the same period.

**6. Appeal against the actions (or omissions) and decisions of the Operator (or an authorised person) that infringe your rights** in the processing of personal data to the competent authority for the protection of the rights of personal data subjects, and challenge before a court any decision adopted by such competent authority for the protection of the rights of personal data subjects.

The Operator shall be entitled to refuse requests to cease the processing of personal data and/or to delete them where there are legal grounds for the processing of personal data, including where such data are necessary for the stated purposes of their processing, with notice to you to that effect within fifteen days.